



## MEMORANDUM

TO: **All UB Claim Submitters**  
FROM: **EDS and NH Medicaid**  
DATE: **June 2007**  
SUBJECT: **New Paper Billing Requirements for the UB04 Claim Form**

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This notice contains important information regarding changes to the NH Title XIX (Healthy Kids-Gold/Medicaid) paper claims submission requirements for the revised UB04 claim form.

Beginning June 25, 2007 **all** UB claim forms submitted to EDS for processing must utilize the reformatted UB04 claim form. **Please Note:** claims **received** after June 22, 2007 using the old format will be returned to you without being processed.

It is extremely important that you continue to send us your NH Title XIX (Healthy Kids-Gold/Medicaid) provider ID, even after the effective date of NPI, May 23, 2007. DHHS and EDS will not be able to process and pay claims received on/or after May 23, 2007, **unless** you continue to send us your NH Title XIX (Healthy Kids-Gold/Medicaid) eight-digit provider ID (otherwise known as your legacy ID).

Please contact your software vendor, clearinghouse, and/or your internal IT department **immediately** to ensure that you can continue to send us your NH legacy provider ID on your claims. Attached to this notice are the exact specifications of where to **continue** to place your NH legacy provider ID. In addition we have provided information regarding where to place your NPI.

Of note is the National Uniform Billing Committee's (NUBC) removal of a place for the signature; therefore NH Title XIX will no longer require a signature on paper UB04 claim forms. The additional changes in the reformatted UB04 Claim Form are too numerous to highlight within the body of this notice, please review to the attached **UB04 Paper Completion Instructions** for the specific changes.

The revised billing instructions are include with this notice and will be available on the Provider Services website [www.nhmedicaid.com](http://www.nhmedicaid.com).

If you have any questions regarding this notice, or need additional assistance, please contact the Communications Unit at: 1-800-423-8303 (NH & VT only) or (603) 224-1747.