



MEMORANDUM

TO: **All CMS 1500 Claims Submitters**
FROM: **EDS and NH Medicaid**
DATE: **May 2007**
SUBJECT: **New Paper Billing Requirements for CMS 1500 Form (08/05)**

This notice contains important information regarding changes to the NH Title XIX (Healthy Kids-Gold/Medicaid) paper claims submission requirements for the revised CMS 1500 (08/05) form.

Beginning June 11, 2007 **all** CMS 1500 forms submitted to EDS for processing must utilize the reformatted CMS 1500 form (08/05). **Please Note:** claims **received** after June 8, 2007 using the old format will be returned to you without being processed.

It is extremely important that you continue to send us your NH Title XIX (Healthy Kids-Gold/Medicaid) provider ID, even after the effective date of NPI, May 23, 2007. DHHS and EDS will not be able to process and pay claims received on/or after May 23, 2007, **unless** you continue to send us your NH Title XIX (Healthy Kids-Gold/Medicaid) eight-digit provider ID (otherwise known as your legacy ID).

Please contact your software vendor, clearinghouse, and/or your internal IT department **immediately** to ensure that you can continue to send us your NH legacy provider ID on your claims. Attached to this notice are the exact specifications of where to **continue** to place your NH legacy provider ID. In addition we have provided information regarding where to place your NPI.

These are the fields on the reformatted CMS 1500 Form (08/05) that require you to make changes:

Box 17A

- In the first small box of this field
 - Use a two digit qualifier;
 - 1D= Medicaid Provider Number
- In the next box Use the Referring Physician's eight (8) digit NH Title XIX (Medicaid/Health Kids-Gold) provider number
 - Use 9999999 if provider number unknown
 - Field required when billing for a consultation, radiology or lab service



Box 17B

- Use the NPI of the referring provider (if available)

Box 24I

Individual Qualifier

- Use two digit qualifier
 - 1D - Medicaid Provider Number

Box 24J

Rendering Provider ID

- Use the eight (8) digit NH Title XIX (Medicaid/Health Kids-Gold) provider number in the shaded area
- Use the performing providers ten (10) digit NPI (National Provider Identification) number in the non-shaded area (if applicable)

Box 33A

- Enter the 10 digit billing provider NPI(if applicable)

Box 33B

- Use the eight (8) digit NH Title XIX (Medicaid/Health Kids-Gold) provider number

The revised billing instructions are include with this notice and will be available on the Provider Services website www.nhmedicaid.com.

If you have any questions regarding this notice, or need additional assistance, please contact the Communications Unit at: 1-800-423-8303 (NH & VT only) or (603) 224-1747.